

Youth Opportunity Fund Application Pack 2018/2019



Youth Opportunity Fund

Supported by Rochdale Youth Service

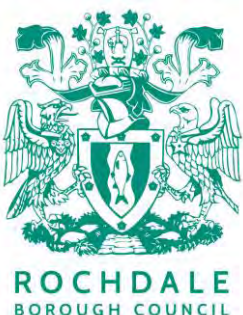
 01706-924295

If you are aged 8-19 use this
pack to apply for money from
the Youth Opportunity Fund!

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What is Youth Opportunity Fund?

- The Youth Opportunity Fund (YOF) is a fund for young people aged 8-19 to give them 'somewhere to go, something to do or someone to talk to!'
- Young people aged 8-19 make the decisions about which applications are successful and what activities will take place.

Who can apply?

If you are aged 8-19 and live in the Borough of Rochdale you can apply for funding. Adults can support you with your application. We have tried to make the application form as straight forward as possible but it does need full information and a breakdown of planned expenditure with quotations. Also remember that any person or organisation quoting for workshops or who will be working with you MUST have a current Enhanced DBS check.

How much can we apply for?

There will be a maximum limit of £2,000 on the amount of funding you can apply for. You need to remember that we want to fund as many projects as we can throughout the year, so please make your bid realistic and only ask for the funding that you need!

What can we apply for?

You can apply for funding for a wide range of sporting, cultural, recreational activities or opportunities for volunteering which will provide you with safe, enjoyable places to go, something to do and someone to talk to. Joint funding with other young people or organisations is encouraged. Some ideas might be:

- Sporting activities
- Swimming Lessons
- Duke of Edinburgh Award Expeditions
- Drama & Dance sessions
- Holiday activity programmes

What happens next?

Once your application has been submitted it will go before the Youth Opportunity Fund Panel. The panel is made up of young people from Rochdale Youth Service including the Children's Council and Youth Council and is supported by Youth Workers and finance staff. Panel members will receive training on dealing with applications and allocating funds to provide new youth activities and initiatives.

All projects will be judged in the same way and the form will be checked by the panel to see that it fits the criteria shown on the following page.

You will then be informed of the outcome which will be either:

- awarding the funding in full or part funding
- asking for more information
- the application has not been successful and explaining the reasons why.

Why might our application be unsuccessful?

If your application is not successful at any stage we will inform you in writing to explain the reasons why, however we will not fund the following:

- Dangerous activities or project where the relevant safeguards are not in place
- Duplicate, replacement or extensions to an existing project or activity
- Management or administrative costs to the supporting organisation
- Refreshments
- Projects that promote a religious or political view

Application Criteria

The planned projects or initiatives will be assessed against the criteria set. The panel will be fair in assessing applications and all projects will be judged in the same way but there would be a greater impact for young people and the areas they live in if projects or initiatives:

- Support young people's mental health, resilience and wellbeing.
- Involve or benefit a realistic number of young people.
- Are match funded, e.g. part of the total cost is funded by another organisation.
- Are supported in-kind e.g. volunteers time, using existing resources, equipment etc...

Applications will be assessed to make sure they fit within the criteria by the Panel.

All applications must also:

- Provide realistic, well thought out and achievable health outcomes
- Provide additional places for young people, aged 11 - 19 years, to go and additional things for them to do and someone to talk to.
- Fully involve young people in the planning, delivery & evaluation processes
- Be a new activity not already provided in the area.
- Provide value for money.

Remember priority will be given to applications supporting young people's mental health, resilience and wellbeing.

Youth Opportunity Fund Application Form

Office Use Only

Date Rec'd:

Project Ref:



Your Contact Details

Your name:

Age:

If you are a member
of a group, the
groups name and the
name of the leader

Not a group member
If not please tick

Your contact
address:

Postcode:

Telephone number:

*

* Please supply a current telephone number as a panel member may contact you to discuss your application.

E-mail address:

About you

It is useful for us to have background information

1. Is this a new or existing group, tell us about yourself?

About your project

The Youth Opportunity Fund panel will assess the information you provide against the funding criteria so please provide as much information as possible in this section.

(Please refer to the application criteria for more information)

2.	What is your project idea? What new activity or facility will your idea produce?

3.	How will your project benefit young people and your local community?

4.	How many young people aged 8 - 19 will your project benefit?	
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5.	How many young people will be involved in managing the project?	
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6.	How will they do this?

Monitoring Information about Your Group

This information helps us to monitor the grants that the Youth Opportunity Fund provides.

We aim to involve young people who often don't get a chance to have a choice in what is offered, to do this we need to know who we are reaching. Do any of your group fit in the following categories?

**We are aware this information is sensitive and we don't expect you to question people just answer what you know, it will be used solely for monitoring to make sure we reach ALL young people, if we weren't managing to contact a particular group we could then put this right.*

Please write NUMBERS, NOT NAMES, OF YOUNG PEOPLE in all the boxes that are relevant

A young person who is leaving care		A young person who has offended	
A young person with a disability		A looked after young person	
A young person who cares for another		A refugee	
Lesbian or Gay young people		A black or minority ethnic young person	
A traveller		Any other disadvantaged group <i>*Please say which group this is</i>	

What is the ethnic origin of group members? *Please write NUMBERS OF YOUNG PEOPLE in all boxes that are relevant

White British		Indian	
White Irish		Pakistani	
White & Black Caribbean		Bangladeshi	
White & Black African		Any other Asian background	
White & Asian		Caribbean	
Any other mixed background		African	
Chinese		Any other background, please say which	

Which of the following categories describes the project or activity you are applying for? *Please tick as many as are relevant

Arts & Crafts		Sport	
Media		Dance or Drama	
Music		Learning new skills	
Improving the environment		Helping others	
Understanding other cultures		Increasing involvement in the community	
Having a voice in the community		Promoting the local area	
Other, please describe			

Do you have any ways in which you will be able to show us the work that has taken place? This can be photos, a video, a book recording what you have done etc.

12. Support Organisation Details (to be filled by supporting organisation)			
This is the main person who is supporting the application and who will sign the application form as a legal representative.			
Name of supporting worker:			
Job role:			
Name of organisation:			
Address:			
Postcode:			
Phone number:		Mobile:	
E-mail address:			

The declaration needs to be signed by the applicant and the representative named above from the support organisation.

Please make sure that you have both read the guidelines fully, checked the application form and that you are clear about the terms and conditions of the funding should your application be successful.

13. Declaration	
<p>I confirm that the above activity information is complete and accurate.</p> <p>I confirm that the proposed activity is within the legal powers of the supporting organisation.</p> <p>If approved I confirm that the group will deliver the activity as set out above, to the best of it's ability and will comply with the requirements and conditions of the funding scheme.</p> <p>We also agree to provide the monitoring information and financial information requested. The group give permission to Rochdale Borough Council to keep and record the information in this form, for as long as necessary. This information will not be disclosed to third parties unless a legal basis is satisfied. Find out how we use your personal information at rochdale.gov.uk/privacy.</p>	
Signature of authorised representative from supporting organisation:	
	Date:
Signature of applicant:	
	Date:

Please return your application and the attached monitoring form to:

Youth Opportunity Fund Panel,

Matthew Moss Youth Centre, Matthew Moss Lane, Rochdale, OL11 3LU

Tel: 01706-924295

Email: youth.service@rochdale.gov.uk

Additional information:

A member from the Youth Opportunity Fund Panel **will** ring you to discuss your application and they may wish to arrange to visit your project/activity.

We may request additional information from you relating to your project, if so we will write or speak to you before making a final decision on your application.

If your application is successful and your project completed, we would like you to tell us how many people have benefited, details of how the money has been spent to achieve the new activities or initiatives and what good things happened with the money you received from us. Newspaper reports, pictures, scrap books or any other evidence would be welcome to show us your achievements.

We may offer funding to cover part of the cost of your project if a large number of qualifying applications are received.

