

Rochdale Township Community Grant Application Form 2009/10

Ref No:

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PLEASE READ THE CRITERIA AND THE TERMS AND CONDITIONS ENCLOSED BEFORE COMPLETING THIS FORM

What is a Township Community Grant?

Rochdale Township has a fund that can be used locally to benefit the people of Rochdale. **Any proposal will be considered if you can demonstrate how it benefits your local community and meets the Rochdale Township Priorities (please see Terms & Conditions).**

Who can apply?

Any **local community organisation** can apply. Please note that if you are not part of a community group or organisation your application will not be considered. **Applications by an individual will not be considered.** Start-up grants for new community groups may be considered if full details of your proposal are given. If you are a new group that wants to start up, please include the names and addresses of all local people who are involved in your project.

Special consideration will be given to groups without their own funds/with limited alternative means and those in areas not benefiting from other funding opportunities. We are keen not to exclude any local group from applying, so please let us know if you have any concerns or queries.

Who decides?

The Rochdale Action & Resource Committee is made up of nine Rochdale Councillors. Applications to this fund will be considered on a "first-come first-served" basis.

To give all applicants the same opportunity, full information is required on every application form. **Incomplete applications will not be presented to Councillors for consideration.**

Every application will be considered fairly.

If you need any help or advice on completing this form please contact:

Tracey Knight
Rochdale Township Office
Floor 6, Telegraph House
Baillie Street
Rochdale
OL16 1JD

Tel: 01706 924770
Fax: 0845 83 3980
Email: rochdale.township@rochdale.gov.uk

PLEASE RETURN THE COMPLETED FORM TO THE ABOVE ADDRESS

This application form is available on the Council Web Site: www.rochdale.gov.uk. If you would like the form in large print, another language or any other format, please contact the Township Office.

**PLEASE COMPLETE ALL SECTIONS OF THE APPLICATION FORM.
(Failure to complete all sections may result in your application being delayed).**

Name of Organisation/Group:

Name on Bank Account:
(This will be the name on any cheque issued)

Account Number:

Sort Code:

Address where your Organisation/Group meets:

Postcode:

Telephone Number:

Contact Name:

Position held in the Organisation/Group:

Contact Address (if different from above):

Postcode:

Daytime Telephone Number:

Is your group new? (less than 12 months old)

YES – If you have a Constitution please enclose a copy, otherwise please enclose details of who is involved in your group and minutes/notes of your first meeting/s

NO – Please enclose a copy of your organisation's Constitution

Have you submitted accounts to your Annual General Meeting?

YES – Please enclose a copy of these accounts, along with any later accounts

NO – Please attach evidence of your organisation's income and funding available to you

Briefly describe the main purpose/aims of your organisation:

How many members do you have:

Does your organisation involve people from: (please tick)

**The immediate local
community (i.e. Ward)**

**Rochdale
Township**

**Throughout the
Rochdale Borough** *

*If your project involves individuals from more than one Township, you may apply separately to each Township. You can find each individual Townships application form on the Council's Website.

When and Where will the scheme/project commence/take place? (Please note any event already running or items purchased before notification of the grant will be ineligible).

Briefly describe your proposed project/scheme, and how it will benefit the community:

Please indicate which Township Priorities this Grant meets:-

Community Cohesion	<input type="checkbox"/>	Younger People	<input type="checkbox"/>	Safer Communities	<input type="checkbox"/>
Rochdale Town Centre	<input type="checkbox"/>	Older People	<input type="checkbox"/>	Environment / Sustainability	<input type="checkbox"/>

How does this Scheme help to achieve the Township Priorities you have ticked above:
Please see Section 6 of the terms and conditions for more details.

What is the total cost of the proposed scheme (inc. VAT)?

How much Grant are you applying for? (A maximum of £1,000 can be applied for)

How much will your Organisation/Group be contributing?

Have you applied for any other grant/funding for this project/scheme?
(If yes please give full details of body applied to, amount, decision or date decision expected)

Have you received any other grant/funding for this project/scheme?
(If yes please give full details of body applied to and amount awarded)

Please list each item of expenditure (inc. VAT), and enclose at least one written estimate – from a potential supplier/contractor.

If your application is successful what part of your proposal would it pay for?

What would happen if you did not receive a Township Grant?

If you have done a similar thing in the past how was it funded?

Have you applied for or received a Township Grant before? (if yes please give details)

Are you listed on our database to receive our information e.g. Township Newsletter etc.

YES / NO / UNSURE
(delete as appropriate)

If you are not on our database would you like to be? (please tick)

Declaration

The information provided in this application is to the best of my knowledge correct and true. I have received, read and will abide by the terms and conditions. I agree that the information I have provided can be used to seek other suitable funding for my organisation. You may also share this with other grant providers.

Name

Name

1st Signature.....

2nd Signature

Date

Date

(For Office use only) Date Received.....Amount requested.....All criteria met

Criteria not met and why.....

Checking Officer..... Approved/ Not approved for submission.....
(Township Manager)