STREET CAFÉ LICENCES

INFORMATION

There are many restaurants, café’s, wine bars and public houses throughout Rochdale where outdoor facilities in the form of tables and chairs could be accommodated. The Local Government (Miscellaneous Provisions) Act 1992 gave powers to Local Councils to give reasonable approval of applications for outdoor amenities. Rochdale Council are introducing a Street Café Licence which will allow businesses throughout the Borough to make application to put out tables and chairs on the footway.

The licence will apply to a designated area of the highway outside which there must be no furniture of any type. The licensee will be responsible for keeping the licensed area clean and tidy. The furniture used in these areas must be approved by the Local Authority so a consistent standard is maintained.

Applications for a licence are to be submitted to the Traffic Management section with the appropriate documents. These include certificate or cover note of public liability insurance, payment of the fee, layout of the proposed area including details of furniture and boundary treatment.

If the licence is to cover use for more than 28 days in one year then planning permission will be required which the licensee will be required to obtain prior to the licence application process. Planning application forms and details of fees are available from:

Planning & Regulation Services, Telegraph House, Baillie Street, Rochdale OL16 1JH
development.control@rochdale.gov.uk  Tel: 01706 864317

Applicants should note that the licensed area will remain part of the highway and highway law will still apply.

The Street Café Licence is not a Street Trading Licence

Highways and Engineering Service Fees 2009 / 2010:

- Street Café Licence Application for more than 28 days usage in one year £350 (planning permission is required prior to this application)
- Street Café Licence Application for a maximum usage of 28 days in one year £210
- Street Café Licence Annual Renewal £110

For further information please contact:
Diana Davies, Technical Support Officer
Tel: 01706 924571

Highways and Engineering Service
Floor 3, Municipal Offices
Smith Street
Rochdale  OL16 1LQ
STREET CAFE LICENCE - CONDITIONS OF ISSUE

1. The applicant must indemnify the Council against any third party claims as a result of the provision of the amenity. Proof of public liability insurance to a minimum amount of £5,000,000 must be submitted with the application;

2. That the licence be retained by the applicant and made available for inspection as proof of the licence being granted;

3. The licence will be issued to a named representative of the business who will be responsible for ensuring compliance with these conditions. Any change in details must be notified to the issuing department within seven days of the change;

4. That regardless of the type of amenity, the applicant be responsible for keeping the area concerned free from litter;

5. In the case of refreshment provision, the applicant provide and empty litter bins;

6. In the case of refreshment provision, no amplified music is permitted;

7. That the applicant is aware that approval by the Head of Highways & Engineering Service does not absolve the applicant from observing Environmental Health and Licensing regulations;

8. That the applicant ensures that the amenity does not extend beyond the designated area;

9. That street furniture/tables should be removed from the highway immediately on the request of a uniformed Police Officer;

10. That the furniture used to delineate and/or decorate the boundary of the designated area be temporary and removed outside of the opening hours of the facility;

11. The Council reserve the right to request the clearing of the licensed area if required for special one-off events for public safety;

12. The applicant must be aware that Statutory Undertakers plant and equipment may be laid below ground and access for maintenance and repair may be required at any time. Such access cannot be unreasonably refused;

13. That application for a licence is deemed to be acceptance of these conditions by the applicant. Failure to comply with these conditions will result in the license being withdrawn.

Highways and Engineering Service
Floor 3
Municipal Offices
Smith Street
Rochdale OL16 1LQ
APPLICATION FOR STREET CAFÉ LICENCE t 0014/7700

Name of Applicant ............................................................................................................................

Name of Licensee ............................................................................................................................

Address of Premises ...........................................................................................................................

........................................................................................................................................................

Telephone ...........................................................................................................................................

........................................................................................................................................................

Location to be licensed (sketch below with dimensions or attach separate plan)

Approximate Area .........................m²

Hours of use
Mon. ........................................ Thu. .................................
Tue. ........................................ Fri. .................................
Wed. ........................................ Sat. .................................

Is the licence required for more than 28 days in any one year?

YES/NO ..............................

If yes, please attach copy of planning application and planning consent

I hereby agree to abide by the conditions of issue of the licence

Signed ................................. Name .................................

Date .................................

FOR OFFICIAL USE ONLY

Date Received  Fee  Plan  Insurance  Planning

Application

Find out how we use your personal information at rochdale.gov.uk/privacy.