

SCHEME OF DELEGATION TO INDIVIDUAL CABINET MEMBERS

**DECISION OF THE CABINET MEMBER FOR TOWNSHIPS AND CORPORATE
MANAGEMENT**

28TH MARCH 2007

Cabinet Member: Councillor Swift

Attending Officer(s): Pam Smith, Head of Performance and Development

PERFORMANCE AND DEVELOPMENT SERVICE - SERVICE PLAN 2007/10

CONSIDERED - A draft copy of the Performance and Development Service Service Plan 2007/10 (ICM.8/07) and a verbal report recommending approval of the Service Plan.

DECIDED - That the Performance and Development Service Plan 2007/10 be approved.

Reason for the recommendation: The preparation of annual Service Plans by each of the Council's Service Groups forms part of the Council's performance management system. Approval of individual Service Plans is delegated to the appropriate Cabinet Member after consultation with the relevant Opposition Shadow Portfolio Holders; Plans are then subject to consideration by the appropriate Overview and Scrutiny Committee, with any issues requiring resolution arising from such consideration being referred to the Cabinet for determination. The service plan will enable the Performance and Development Service to evolve, develop and improve in order to realise its objectives and to help deliver the vision of the Council in a constantly changing business environment.

Alternatives considered: The service plan aims to ensure that the service contributes fully to the achievement of the Council's aims and priorities and that national standards and targets are achieved. Failure to fulfil statutory duties or meet these standards could lead to the Council being penalised, either directly or indirectly, and may result in a reduced Comprehensive Performance Assessment rating. As such, development by each service and approval (via the Delegated Decision Making process) of an appropriate service plan is a corporate requirement.

DECLARATION OF INTEREST: None

ELIGIBLE FOR CALL-IN: No - item to be considered by the Corporate Overview and Scrutiny Committee.